

Health Professions Council

Visitors report

Name of education provider	University of York
Name and titles of programme(s)	Supplementary Prescribing for Allied Health Professionals
Date of event	13.06.2006
Proposed date of approval to commence	October 2006
Name of HPC visitors attending (including member type and professional area)	Mr Gwyn Thomas, HPC Partner, Paramedic Dr Jean Mooney, HPC Visitor, Podiatrist
HPC Executive officer(s) (in attendance)	Ms Joanna Kemp, Education Officer
Joint panel members in attendance (name and delegation):	Chair: Harold Mytum University Teaching Committee (Dept of Archaeology) Secretary: Lynne Scott Secretary to Head of Department

Scope of visit *(please tick)*

New programme	✓
Major change to existing programme	
Visit initiated through Annual Monitoring	

Confirmation of meetings held

	yes	no	n/a
Senior personnel of provider with responsibility for resources for the programme	✓		
Programme planning team	✓		
Placements providers and educators	✓		

Confirmation of facilities inspected

	yes	no
Library learning centre	✓	
IT facilities	✓	
Specialist teaching accommodation	✓	

Confirmation that particular requirements/specific instructions (if any) of the Education and Training Committee that have been explored e.g. specific aspects arising from annual monitoring reports.

This is a new programme that has not been previously approved by HPC

Requirement (please insert detail)	yes	no	n/a
1.	<input type="checkbox"/>	<input type="checkbox"/>	✓
2.	<input type="checkbox"/>	<input type="checkbox"/>	✓
3.	<input type="checkbox"/>	<input type="checkbox"/>	✓

Proposed student cohort intake number please state	32
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The following summarises the key outcomes of the approvals event and provides reasons for the decision.

Preliminary Requirement: The Visitors request that the Course Team revise the Course Documentation to ensure that it accurately reflects that Allied Health Professionals (AHP) will form part of the student cohort; that AHP students will be able to apply to join the programme 3 years after gaining HPC Registration, and that the indicative timetable that supports the delivery of the course programme is current and correct.

CONDITIONS

Condition 1:

SETs 2.2.1, 2.2.2, 2.2.3 The admission procedures must apply selection and entry criteria, including evidence of a good command of written and spoken English, criminal convictions checks, and compliance with any health requirements;

Condition: The HEI must demonstrate, and include within the course admission documentation that it requires students enrolling in the Supplementary Prescribing for AHPs programme to be able to demonstrate that;

- by the completion of the programme that they have written and spoken English language to IELTS level 7
- they have been subject to a recent Criminal Records Bureau enhanced check
- they have the required health status.

Reason: It was not clear within the information supplied to the Visitors that all elements of this condition were met.

Condition 2:

SET 3.4 There must be an adequate number of appropriately qualified and experienced staff in place to deliver an effective programme.

Condition: The HEI must submit the CVs' of the principal teachers of the Supplementary Prescribing programme, so that the Visitors are assured that there are appropriately qualified and experienced in staff to deliver the programme.

Reason: The CVs of the staff delivering the programme were not included in the documentation presented to the Visitors.

Condition 3:

SET 3.6 A programme for staff development must be in place to ensure continuing professional and research development.

Condition: The HEI must submit evidence of the staff development activities of the principal teachers in the Supplementary Programme, so that the Visitors are assured that the HEI has supported staff development relevant to the delivery of the programme.

Reason: Details of staff development were not in the documentation presented to the Visitors.

Condition 4:

SET 3.9: Where students participate as patients or clients in practical and clinical teaching, appropriate protocols must be used to obtain their consent.

Condition: The HEI must submit copies of the standardised student consent form to participate in practical and clinical teaching (including role play).

Reason: Copies of the student consent form were not included in the documentation presented to the Visitors.

Condition 5:

SET 3.11 Throughout the course of the programme, the education provider must have identified where attendance is mandatory and must have associated monitoring mechanisms in place.

Condition: The HEI must delineate within all course documentation its requirements for student attendance and how lost or missed time is recouped.

Reason: Details of the HEI attendance requirements and how lost or missed time is recouped was not specified within the documentation submitted to the Visitors.

Condition 6:

SET 5.5 The number, duration and range of placements must be appropriate to the achievement of the learning outcomes, and 5.7.2 Students and practice placement educators must be fully prepared for placement, to include information about and understanding of the timings and the duration of any placement experience and associated records to be maintained;

Condition: The HEI must clarify within all relevant documentation the earliest acceptable start date for clinical placements.

Reason: Whilst the HEI requirements were noted during discussion, their requirements were not specified within all relevant documentation.

Condition 7:

SET 5.7.4 Students and practice placement educators must be fully prepared for placement, to include information about and understanding of the assessment procedures including the implications of, and any action to be taken in the case of failure; and 6.7.1 Assessment regulations must clearly specify the requirements for student progression and achievement within the programme.

Condition: The HEI must give a clear statement within all course documentation on its criteria for resit opportunities, and the outcome of all resit assessments.

Reason: The HEI criteria for resit opportunities and the outcomes of all resit assessments were not made clear within the course documentation.

Condition 8:

SET 6.7.5: Assessment regulations must clearly specify that at least one external examiner to the programme must be appointed from the relevant part of the HPC Register.

Condition: The HEI is required to appoint an external examiner to the programme who is an HPC-Registered Physiotherapist or Radiographer or Chiropodist/Podiatrist.

Reason: Details of the External Examiner to the programme were not included within the course documentation presented to the Visitors.

Deadline for Conditions to be met: 28.07.06

To be submitted to Approvals Committee on: 03.08.06

RECOMMENDATIONS

Recommendation 1:

SET 5.8.3 Unless other arrangements are agreed, practice placement educators should undertake appropriate practice placement educator training.

Recommendation: The HEI should consider the development and incorporation of alternative ways that Medical Mentors can receive training as placement educators.

Reason: Alternative means of offering placement educator training were raised during the course of discussions between the Visitors and Trust-based placements providers, although there was no apparent current structure for alternative placement educator training delineated within the course documentation.

Recommendation 2:

SET 6.2 Assessment methods must be employed that measure the learning outcomes and skills that are required to practise safely and effectively.

Recommendation: The HEI may wish to revisit /review its range of descriptors used to describe attainment in the assessment of student's achievements in the OSCE and Portfolio.

Reason: Greater clarification of the distinction between work graded as Pass (Competent) and Fail (Not Competent) would be of benefit to the student and promote focus in the reassessment exercise.

COMMENDATIONS

- The Visitors commended the Course Team on their teamwork.
- The Visitors commended the team on the positive commendation offered by previous students to the programme, including the Team's input to the programme and the quality of the organisation of the programme.
- The Visitors commended the informal 'Buddy' system to be found in contributing Trusts where those staff who had completed the Supplementary Prescribing programme were linked informally with current students from similar disciplines, and urged the HEI to promote this example of good practice.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to the conditions listed above being met).

Visitors' signatures:

**Jean Mooney
Gwyn Thomas**

Date: June 2006