

THE HEALTH PROFESSIONS COUNCIL

Chief Executive and Registrar: Mr Marc Seale

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MINUTES of the tenth meeting of the Approvals Panel held on **Tuesday 2 November 2006** at Park House, 184 Kennington Park Road, London, SE11 4BU.

PRESENT: Ms G Pearson (Chairman)
 Ms H Davis
 Professor J Harper

IN ATTENDANCE:

Mr C Bendall, Secretary to the Panel
 Ms A Creighton, Education Manager
 Mr C Hipkins, Education Officer

Item 1.06/109 APPOINTMENT OF PANEL CHAIRMAN

1.1 The Panel agreed that Ms Pearson should act as Chairman for the meeting.

Item 2.06/110 APPROVAL OF AGENDA

2.1 The Panel approved the agenda.

Item 3.06/111 MINUTES OF THE APPROVALS PANEL HELD ON 10 OCTOBER 2006

3.1 It was agreed that the minutes of the ninth meeting of the Approvals Panel should be confirmed as a true record and signed by the Chairman.

Item 4.06/112 MATTERS ARISING

- 4.1 The Panel received a paper to note from the Executive.
- 4.2 The Panel noted that the action points arising from the ninth meeting of the Panel had been dealt with.

Item 5.06/113 VISITORS' REPORTS

5.1 The Panel received a paper for discussion/approval from the Executive.

- 5.2 The Panel agreed to accept the Visitors' Report for the following programme, including the conditions recommended by the Visitors:

Education Provider	Programme Name	Delivery mode
University of Worcester	Foundation Degree in Pre-Hospital, Unscheduled and Emergency Care	Full-time

Item 6.06/114 PROGRAMME APPROVAL

- 6.1 The Panel received a paper for discussion/approval from the Executive.
- 6.2 The Panel agreed that the following programmes should be approved, as the Visitors were satisfied that the conditions in the Visitors' reports had been met and the programmes therefore met the Standards of Education and Training (SETs):

Education Provider	Programme Name	Delivery mode
De Montfort University	Prescribing for Healthcare Professionals (M level study) Prescribing for Health Professionals (Level 3 study)	Part-time
University of Hull	BSc Hons Applied Biomedical Science	Part-time

Action: AC (by 5 December 2006)

Item 7.06/115 MAJOR/MINOR CHANGES

- 7.1 The Panel received a paper for discussion/approval from the Executive.
- 7.2 The Panel noted that the paper summarised changes to approved programmes, which had been considered by the Executive and/or Visitors, in line with the major and minor changes process. The Executive and/or Visitors were satisfied that the changes were minor and that the programmes continued to meet the SETs.
- 7.3 The Panel agreed that the following programmes had undergone minor change and that the programmes continued to meet the SETs:

Education Provider	Programme Name	Summary of Changes
University of East Anglia	BSc (Hons) Speech and Language Therapy (full-time)	Change of assessment methods in four modules and portfolio
York St John University College	BHSc (Hons) Physiotherapy (Full-time and part-time)	Change of teaching, learning and assessment methods to first year of programme

York St John University College	BHsc (Hons) Occupational therapy (Full-time and part-time)	Change of teaching, learning and assessment methods to first year of programme
University of Central Lancashire	BSc (Hons) Physiotherapy (Full-time)	Change of assessment methods in three modules.

Action: AC (by 5 December 2006)

Item 8.06/116 HPC ANNUAL MONITORING AUDITS FOR APPROVAL

- 8.1 The Panel noted that the HPC annual monitoring cycle involved two types of monitoring submissions over a two year period. The Executive had divided education providers in two groups. In 2006, all programmes in Group B had been required to complete an audit form and submit it with their internal quality reports and external examiners' reports from the last two academic years.
- 8.2 The Panel noted that five assessment days had been held in May and June to consider the submissions. As a result of the assessment days, Visitors had recommended that two programmes in Group B had undergone a major change and an approvals visit should take place to assess whether the programmes continued to meet the SETs.
- 8.3 The Panel agreed to accept the Visitors' recommendations and agreed that the following programmes should be visited by the HPC in the next academic year:

Education Provider	Programme Title
University of Plymouth	BSc (Hons) Dietetics
University of Ulster	BSc (Hons) Speech & Language Therapy

Action: AC (Ongoing)

- 8.4 The Panel noted that the visits to these programmes would relate to specific SETs which had been raised in the annual monitoring assessment days.

Item 9.06/117 ANY OTHER BUSINESS

- 9.1 The Panel agreed that there was no need to go into private session to receive the papers on the private agenda.
- 9.2 The Panel agreed that the minutes of the private part of the ninth meeting of the Approvals Panel should be confirmed as a true record and signed by the Chairman.

Item 10.06/117 DATE AND TIME OF NEXT MEETING

- 15.1 The next meeting would be held on Tuesday 5 December 2006 (same day as the Education and Training Committee).

CHAIRMAN**DATE**