

## Health Professionals Council

### Visitors report

<b>Name of education provider</b>	<b>Manchester Metropolitan University</b>
<b>Name and titles of programme(s)</b>	<b>Non-Medical Prescribing</b>
<b>Date of event</b>	<b>28<sup>th</sup> March 2006</b>
<b>Proposed date of approval to commence</b>	<b>May 2006</b>
<b>Name of HPC visitors attending (including member type and professional area)</b>	<b>Marcus Bailey (Paramedic) Bob Cartwright (Paramedic)</b>
<b>HPC Executive officer(s) (in attendance)</b>	<b>Ed Crowe</b>
<b>Joint panel members in attendance (name and delegation):</b>	<b>Mr Mike Starling (chair) - Head of Development, Faculty of Art and Design Mr Paul Baker - Head of Multi-Professional Education, Development and Practice Programme Area Miss Peggy Cooke - Principal Lecturer for Quality Assurance Miss Sandra Sharpe - Principle Faculty Administrator Mr Stuart Ramsden - Programme Development Officer (acting)</b>

**Scope of visit (please tick)**

<b>New programme</b>	<input checked="" type="checkbox"/>
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**Confirmation of meetings held**

	<b>Yes</b>	<b>No</b>	<b>n/a</b>
Senior personnel of provider with responsibility for resources for the programme	Yes		
Programme planning team	Yes		
Placements providers and educators (No Designated Medical Practitioners although students present)		No	

**Confirmation of facilities inspected**

	<b>Yes</b>	<b>No</b>
Library learning centre	Yes	
IT facilities	Yes	
Specialist teaching accommodation	Yes	

<b>Proposed student cohort intake number please state</b>	40 students, 3 intakes per year of AHP and Nurses (120 in total)
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The following summarises the key outcomes of the approvals event and provides reasons for the decision.

## **CONDITIONS**

### **SET 5. Practice placements standards**

5.7 Students and practice placement educators must be fully prepared for placement which will include information about and understanding of the following:

5.7.1 the learning outcomes to be achieved;

5.7.4 the assessment procedures including the implications of, and any action to be taken in the case of failure; and

5.7.5 communication and lines of responsibility.

5.10 The education provider must ensure necessary information is supplied to practice placement providers.

**Condition: The education provider must submit an updated Designated Medical Practitioners (DMPs) course handbook.**

**Reason:** Currently there is no such document produced for this programme. This document is key to ensure that the DMPs are aware of their role and expectations along with lines of communication to the HEI. Failure to produce such a handbook would mean that each placement area and indeed student is at risk of different assessment standards and placement experience. Medical mentors would also be at a high disadvantage. When compiling the handbook all the above SETs should be addressed to ensure that as a full as possible preparation occurs.

**Deadline for Conditions to be met: 7<sup>th</sup> April 2006**

**To be submitted to Approvals Committee in: 17<sup>th</sup> May 2006**

## **Recommendations**

### **SET 3. Programme management and resource standards**

3.11 Throughout the course of the programme, the education provider must have identified where attendance is mandatory and must have associated monitoring mechanisms in place.

#### **Recommendation: The Programme team revisits attendance policy**

**Reason:** Currently there is an 80% attendance although the programme team indicated that this was flexible in relation to the learning outcomes being met and increased effort hours for structured distance learning.

### **SET 5. Practice placements standards**

5.8 Unless other arrangements are agreed, practice placement educators:

5.8.3 undertake appropriate practice placement educator training.

#### **Recommendation: The HEI formalises practice placement training for DMP**

**Reason:** Currently there is no formal procedure in place. This is seen as a good platform to deliver formal education to mentors to ensure consistency, solve problems and share good practice.

## **Commendations**

1. The programme is delivered around a DVD related to supplementary prescribing, the panel acknowledges the use and production of the learning material as enhancing the programme and student experience. This collaborative approach should be shared with other HEIs.
2. Professionalism of documentation (consent form, clinical placement audit form). The job of the visiting panel was assisted by the comprehensive use of documentation to ensure consistency and quality of the programme.

The nature and quality of instruction and facilities meets the Standards of Education and Training.

We recommend to the Education and Training Committee of the HPC that they approve this programme (subject to any conditions being met).

#### **Visitors' signatures:**

**Marcus Bailey:**

**Bob Cartwright:**

**Date: 6 April 2006**