

# The Health Professions Council

## Approvals Committee Meeting

**Monday 24<sup>th</sup> May 2004**

**11.00 a.m.**

**The First meeting of the Health Professions Council Approvals Committee will be held at the following location:**

**The Council Chamber  
The Health Professions Council  
Park House  
184 Kennington Park Road  
LONDON SE11 4BU**

**Lucinda Pilgrim  
Secretary to the Committee  
17<sup>th</sup> May 2004**

**Health Professions Council  
Park House  
184 Kennington Park Road  
London  
SE11 4BU**

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|--|------------------------------|
| 1. <b>Apologies for Absence</b>                    | Verbal                       |
| 2. <b>Nomination of Chairman and Vice-Chairman</b> | Enclosure 1<br>AC/Paper 1/04 |
| 3. <b>Approval of Agenda</b>                       | Verbal                       |

**ITEMS FOR DISCUSSION / APPROVAL**

**4. Approvals**

- |  |                              |
|--|------------------------------|
| 4.1 Draft list of standard letters and documents | Enclosure 2<br>AC/Paper 2/04 |
| 4.2 Draft Guidance Notes for visitors            | Enclosure 3<br>AC/Paper 3/04 |
| 4.3 Draft Format for Reports of Approval Events  | Enclosure 4<br>AC/Paper 4/04 |
| 4.4 Current Approvals                            | Enclosure 5<br>AC/Paper 5/04 |
| 4.5 New Approvals                                | Enclosure 6<br>AC/Paper 6/04 |

**5. Annual Monitoring**

- |  |                              |
|--|------------------------------|
| 5.1 Meeting with the Department of Health Quality Assurance team<br>A report from the Chairman of the Education and Training Committee | Verbal                       |
| 5.2 Commencement of Annual Monitoring  | Enclosure 7<br>AC/Paper 7/04 |
| 5.3 Draft Standard Letters   | Enclosure 8<br>AC/Paper 8/04 |
| 5.4 Major and Minor Changes  | Enclosure 9<br>AC/Paper 9/04 |

**6. Visitor Training**

Enclosure 10  
AC/Paper 10/04

**7. Information for the HPC website**

Enclosure 11  
AC/Paper 11/04

**8. Partnership Quality Assurance  
Framework for Healthcare in England - a consultation**

Enclosure 12  
AC/Paper 12/04

**9. The Approvals and Standards of Education and Training  
Consultation Process**

Enclosure 13  
AC/Paper 13/04

**10. Co-terminus Degrees - Biomedical Science**

Enclosure 14  
AC/Paper 14/04

**11. Paramedic Training Courses**

Enclosure 15  
AC/Paper 15/04

**ITEMS TO NOTE**

**12. Any Other Business**

Verbal

**13. Date and Time of Next Meeting**

Verbal

The next meeting will be held on Friday 25<sup>th</sup> June 2004

The dates of the following meetings are as follows:

Monday 12<sup>th</sup> July 2004 11a.m.

Tuesday 7<sup>th</sup> September 2004 11a.m.

Thursday 18<sup>th</sup> November 2004 11a.m.

Wednesday 2<sup>nd</sup> February 2005 11a.m.